Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 20.04.2022 at 11:30 AM in the Board Room (3rd Floor), Ambedkar Bhawan, Babasaheb Bhimrao Ambedkar University

The following were present:

1.	Prof. Sanjay Singh, Vice Chancellor	Chairman
2	Prof Sunita Mishra	Member
3.	Prof. D.R. Modl	Member
4.	Prof. Priti Saxena	Member
5.	Prof. K.L. Mahawar	Member
6.	Prof. B.S. Bhadauria	Member
7.	Prof. Ram Chandra	Member
8.	Prof. Shilpi Verma	Member
9.	Registrar	Member
10.	Dr. Rajeev Singh Raghuvanshi	External Member (attended in online mode)
11.	Er. Sumer Agarwal	External Member
12.	Mr. Prashant Bhatiya	External Member
13.	Prof. Rana Pratap Singh Director,IQAC	Member Secretary

Prof. Kaman Singh, could not attend the meeting.

At the outset, the Chairman welcomed all the members of IQAC for attending the meeting. Thereafter, the Chairman and members expressed their condolence on sad and untimely demise of Prof. M.S. Khan, Department of Rural Management.

After the brief introduction by Director, IQAC, the agenda items were taken up.

Agenda Item No. 1: **To confirm the minutes of IQAC Meeting held on 27.10.2021**

Resolution: The Committee resolved to confirm the minutes of IQAC meeting held on 27.10.2021.

Agenda Item No. 2:	**Action Taken Report on the decisions taken at IQAC meeting held on held on 27.10.2021.**
Resolution:	The Committee noted the action taken by the University.
Agenda Item No. 3:	**Reporting of the AQAR data 2020-21 uploaded on the NAAC portal.**
Resolution:	Members endorsed the decision taken by the Steering Committee in its meeting held on 23.03.2022 and the reporting was noted.
Agenda Item No. 4:	**To finalize the assessment period for re-submission of SSR.**
Resolution:	After extensive and detailed discussion, it was resolved that the IQAC will go for collection of AQAR data for the academic year 2021 2022 on the end of the academic session and thereafter, the same will be uploaded on NAAC portal. After approval of AQAR 2021-2022, the University will submit the IIQA and SSR documents including that of the year 2021-22.
Agenda Item No. 5:	**To consider the NIRF submitted data 2020-21 to be used for submission of SSR data by IQAC.**
Resolution:	It was resolved that wherever the data required for IQAC for compiling AQAR/ SSR data, the IQAC may take the data and supporting documents from NIRF section

Any other items with the permission of the Chair.

1. **To report the minutes of the Steering Committee meetings held on 16.11.2021, 25.11.2021, 08.12.2021, 03.01.2022, 10.01.2022, 28.01.2022 and 23.03.2022.**

   The members noted and endorsed the minutes of the Steering Committee meetings held on 16.11.2021, 25.11.2021, 08.12.2021, 03.01.2022, 10.01.2022, 28.01.2022 and 23.03.2022.

2. It was suggested that the University may write a letter to NAAC seeking the clarification regarding the status of accreditation of the University and also to know the actual assessment period for re submission of SSR

3. It was decided that all newly recruited faculty members will be provided sum of Rs. 25,000/- as seed money to encourage /support their research work.

4. It was decided that the University may write a letter to NAAC to organize a workshop on overall aspects of NAAC accreditation process and invite the state Universities of Uttar Pradesh also to attend including filling up of SSR documents.

5. The IQAC shall organize an NAAC Assessor Workshop on assessment and accreditation process of higher education.

6. Before submission of final SSR documents, the University should validate the SSR data and documents with the help of technical experts.

7. All the Utilization Certificates of different projects being undertaken by the faculty members, shall be signed by the Charted Accountant of the University.

8 It was decided that, the IQAC shall arrange a NAAC Mock Drill exercise to assess the SSR data and documents. The following members are recommended:

Dr. K. Rama, Former Dy. Advisor to NAAC, Bangalore
Prof. Akhilesh Kumar Singh, Vice Chancellor, Prof. Rajendra Singh University, Prayagraj.
Dr. Pratosh Bansal, DVV, Indore

9. Steering Committee meetings should take place every 15 days to assess and strengthen the IQAC in different ways. Action taken should be monitored regularly on the decision taken by the Steering Committee meetings.

10. Finance Officer or his nominee and Chairman, NIRF may be invited as special invitee during the Steering Committee meetings.

11. The approval of the competent authority in respect of Seminar, Conferences, Workshop or any other academic activities of faculty members (internal or outside) should be forwarded to Registrar and then Registrar office will issue sanction letter to concerned faculty members, with a copy to Director, IQAC. The file will be retained by the Registrar office or Dean, Academic Affairs Office.

RPS 04/05/22

(Prof. Rana Pratap Singh)
Director, IQAC