BA/C

Minutes of the Meeting of the Steering Committee with Hon'ble Vice Chancellor held on 28.01.2022 at 12.00 Noon in the V.C. Camp Office

The following were present:

1. Prof. Rana Pratap Singh	-	Chairman
2. Prof. D.R. Modi	-	Member
3. Prof. Ram Chandra	-	Member
4. Prof. B.N. Dubey	-	Member
5. Prof. Shishir Kumar	-	Member
6. Dr. M.K. Padhy	-	Member
7. Prof. Shilpi Verma	-	Member Secretary

Prof. Priti Saxena, Dr. Raj Sharan Shahi could not attend the meeting.

The Director, IQAC welcomed all the members of Steering Committee and apprised to the Vice Chancellor regarding the successful approval of AQAR 2019-20 and also the submission of AQAR 2020-21 is in the process. The committee also discussed about the SSR submission and points where the University need to focus more for improving the qualitative and quantitative data.

1. It was discussed that the online feedback submitted by the students through Google forms after analysis and processing of data, the suggestions for improvement should be sent to individual faculty members, sections with a copy to Deans and Heads and Incharge by the office of Dean Academic Affairs for action taken.

2. The DSW may be requested to expedite the process of nomination of members in Students Council to complete the AQAR 2020-21 submission. The objectives, functions, activities and details of number of meeting of Students Council may be provided to IQAC.

3. The committee also discussed about the E-content development by the University as this is an important area for NAAC assessment, hence, a committee may be formed with the following members to strengthen the process of development of E-content for MOOCs platforms/NPTEL/NMEICT/e-PG-Pathshala/for SWAYAM/CEC and for Institutional LMS etc.

1. Prof. Ram Chandra	Chairman
2. Prof. Shishir Kumar	Co-Chairman
3. Dr. Dhirendra Pandey	Member
4. Dr. Surendra Meher	Member
5. Dr. R.N. Bharagava	Member
6. Dr. Manjari Raj Oraon	Member
7. Dr. Ajay Kumar	Member
8. Mr. Somipam R. Shimray	Member
9. Dr. M.K. Padhy	Member Convener

The committee will work in coordination with Director, Media Centre.

4. Seed Money

Finance Officer may be requested to explore the possibilities to provide the seed money to the newly recruited faculty members.

5. Consultancy, Corporate Training and Collaborative activities

This has been observed by the Steering Committee that the University is lacking in providing the data regarding Consultancy, Corporate Training and Collaborative activities. As per NAAC criteria, the data regarding collaborative activities should be submitted in terms of faculty exchange, students exchange, internship, joint publication and other related activities every year and for MoUs data, it should be in line of the following.

Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research.

To make more awareness amongst the faculty members, a committee may be constituted with the following members:

Prof. D.R. Modi	Chairman
Prof. Shubhini A Saraf	Co-Chairman
Dr. P.S. Rajinikanth	Member
Dr. Rajshree	Member
Dr. Taruna	Member
Dr. G. Sunil Babu	Member Convener

6. Financial Support to Faculty Members

The records of the financial support being provided to the faculty members for attending Seminars, Conferences, Workshops etc should be maintained in the office of Dean, Academic Affairs as well as Finance Section. It was also resolved that the data for AQAR 2020-21 in this regard, may be provided to IQAC by the finance section.

7. Placement of the University

To strengthen the placement drive in the University as well as maintenance of placement data in line with NAAC guidelines, a committee may be constituted to help the Placement Cell incharge.

Prof. M.S. Khan	Chairman
Dr. M.K. Padhy	Member
Dr. Dhirendra Pandey	Member

Dr. Jay Shankar Singh	Member
Dr. Alka	Member
Dr. Mujibur Rehman	Member
Dr. Surendra Singh Jatav	Member
Dr. Aditya Khamparia	Member

8. The Steering Committee should meet regularly with NAAC Coordinators and Head of the Departments regarding progress of data submission in the prescribed format.

9. Finance Officer may be requested to provide the data as per NAAC requirement on the following points:
   a. *Funds / Grants received from government bodies during the last five years for development and maintenance of infrastructure.*

   b. *Funds / Grants received from non-government bodies, individuals, philanthropists etc.*

   In addition to above, the committee was of the opinion that the funds being received by the University other than UGC such as Ministry of Social Justice, State Government, Project funding agencies etc may be given under this criteria year wise.

10. Director, CSSEIP can be requested to provide the data as per NAAC requirement year wise. For starting teaching in the centre, they may start choice based credit papers (CBCS).