Minutes of the Meeting of the Steering Committee held on 08.12.2021 at 11.00 A.M. in the Office of IQAC, Ambedkar Bhawan, BBAU, Lucknow

The following were present:

1. Prof. Rana Pratap Singh - Chairman
2. Prof. Priti Saxena - Member
3. Prof. Ram Chandra - Member
4. Prof. Shubhini A. Saraf - Member
5. Prof. R.A. Khan - Member
6. Prof. B.N. Dubey - Member
7. Prof. Shilpi Verma - Member Secretary

Prof. Kaman Singh and Prof. Sanjay Kumar Dwivedi could not attend the meeting. The Chairman welcomed all the members and discussed about the agenda items of the meeting.

Agenda Item No. 1: To discuss about the status of AQAR data collection for the academic year 2020-21.

Resolution: The committee discussed about status of collection AQAR data for the year 2020-21 and resolved to compile the same after receiving the data from all departments and section. The task of point wise write-up for the AQAR 2020-21 be distributed to all the members of steering committee and the same to be finalized and submitted to IQAC on or before 17.12.2021.

Agenda Item No. 2: To discuss about the geo-tagged photographs of the University facilities / infrastructure for the purpose of uploading on NAAC portal.

Resolution: The committee resolved to entrust the work of geo-tagged photographs of the following to Media Centre, to be uploaded on NAAC portal during the submission of SSR.

- ✓ Central Instrumentation Centre
- ✓ All departmental laboratories
- ✓ Animal House/Green House
- ✓ Museum
- ✓ Media laboratory/Studios
- ✓ Business Lab
- ✓ Research/Statistical Databases
- ✓ Mootcourt
- ✓ Theatre Art Gallery
- ✓ Facilities like for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre) auditorium and other general campus facilities.
- ✓ Classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities.

Agenda Item No. 3: To constitute various committees for AQAR/SSR data collection, validation and uploading for the purpose of NAAC.

Resolution: The committee resolved to constitute the following committees for collection of AQAR data 2019-20 and 2020-21 and SSR Data, its validation and uploading on NAAC portal.

Data Collection:

1. Dr. Vinit Kumar, DLIS
2. Dr. Digvijay Verma, Deptt. of Microbiology
3. Dr. Neeraj K.Tiwari, Deptt. of I.T., Amethi Centre (for Amethi Campus only)
4. Dr. O.P. Saini, Assistant Librarian
5. Dr. Shiv Shankar Yadav, Deptt. of Hindi

Data Validation

1. Prof. Shishir Kumar, DCS
2. Dr. Dhirendra Pandey, DIT
3. Dr. Shubhash Yadav, Deptt. of Stat.
4. Dr. Raj Sharan Shahi, Deptt. of Education
5. Dr. Babita Pandey, DCS

Data Uploading Committee

1. Prof. Shishir Kumar, DCS
2. Dr. Rajshree, DIT
3. Dr. Shalini Chandra, DCS
4. Dr. Karm Veer Singh, DCS

Overall the steering committee members have to supervise and monitor at all above stages as per NAAC for proper collection and validation of all required data. It was also resolved that since the last date for uploading AQAR data for 2019-20 and 2020-21 on NAAC portal is 31st December 2021, all the committee must complete the task on priority basis on or before 17th December 2021 and submit to the Director, IQAC, for timely submission on NAAC Portal after approval of University statutory bodies.

The meeting ended with vote of Thanks to the Chair.

(Shilpi Verma) (B.N. Dubey) (R.A. Khan) (Shubhini A. Saraf)

(Ram Chandra) (Priti Saxena) (Rana Pratap Singh)