Minutes of the Meeting of the Steering Committee held on 13.05.2022 at 03.00 PM in the Office of IQAC

The following were present:

1.	Prof. Rana Pratap Singh	-	Chairman
2.	Prof. D.R. Modi	-	Member
3.	Prof. Priti Saxena	-	Member
4.	Prof. Ram Chandra	-	Member
5.	Prof. B.N. Dubey	-	Member
6.	Prof. Shishir Kumar	-	Member
7.	Dr. M.K. Padhy	-	Member
8.	Dr. Raj Sharan Shahi	-	Member
9.	Prof. Shubhini A Saraf	-	Special Invitee
10.	Prof. R.A. Khan	-	Special Invitee
11.	Prof. N.K. Arora	-	Special Invitee
12.	Dr. G. Sunil Babu	-	Special Invitee
13.	Prof. Shilpi Verma	-	Member Secretary

The Director, IQAC welcomed all the members of Steering Committee and Special Invitees and discussed about the agenda item of the meeting:

Agenda Item – 1: To assess the implementation of MoUs signed by the University with various institutions/organizations.

The members discussed the current status of implementation of MoUs signed by the University with various institutions and Universities. Certain old MoUs available on the website are also assessed. A committee constituted by the University for this purpose was also invited to share its experiences.

Resolution: It was resolved that the concerned coordinators and departments who have initiated the MoUs may be requested to submit the details of collaborative activities year wise. It was also advised to establish a separate MoU Cell, which will operate at central level and monitor the activities of MoUs periodically. All the signed copies of MOUs will be uploaded on the university website.

Agenda Item – 2: To get the current status of E-content development by the University.

Resolution: It was resolved that the Media Centre shall be requested to arrange an interaction with all faculty members to address the issue regarding development of E-content and its implementation. The committee should explore the provisions of uploading e-content on SWAYAM Platform and MOOCs other than developing e-content for university website.

Resolution:

1. All the head of the departments/Coordinators shall be requested to convene the department level IQAC meeting periodically to update the various activities of the department and submit a copy of the minutes/reports to IQAC for further necessary action.

2. All the head of the departments/coordinators shall be requested to review the MoUs signed by the University with various organizations/institutions as per the following points and submit its reports to IQAC for further necessary action.

    1. Exchange of Students
    2. Exchange of Faculty/research scholars/Dissertation Projects
    3. Research and Development collaboration
    4. Joint research projects and Joint publications
    5. Organising joint seminars and conferences.
    6. Offering Dual and joint degree programmes etc.,

3. As per the guidelines/mandate of NAAC, a separate audit certificate shall be arranged for the purchases made by Central Library from the Charted Accountant. In this regard, Finance Officer shall be requested to do the necessary arrangements for issuing a separate audit certificate for Library expenses.

4. It was also decided that a separate audit certificate shall be issued to the PIs of funded projects awarded to the concerned faculty members and the fee of Charted Accountant may be paid from the overhead charges payable to PI as per the guidelines of the University.

5. It was also decided that the activities of Start-up and Incubation centre should be geared up keeping in mind the AQAR submission of 2021-22 and subsequent SSR submission.

6. University Patent Cell should encourage the faculty members for filing patents and give proper record of patents filed, published and awarded year wise.

7. Placement Coordinator may be requested to submit the details of placements records of the University students as per the NAAC guidelines for last 5 years and for AQAR 2021-22.

The Meeting ended with vote of thanks to the Chair.

(Shilpi Verma) (Raj Sharan Shahi) (M.K. Padhy) (Shishir Kumar)

(B.N. Dubey) (Ram Chandra) Confirmed via E-mail. (Priti Saxena) (D.R. Modi)

RPSingh (93/C)

(Rana Pratap Singh)