Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 17.08.2021 at 11:30 AM in the Board Room (3rd Floor), Ambedkar Bhawan, Babasaheb Bhimrao Ambedkar University

The following were present:

1.	Prof. Sanjay Singh, Vice Chancellor	Chairman
2.	Prof. Sunita Mishra	Member
3.	Prof. Priti Saxena	Member
4.	Prof. K.L. Mahawar	Member
5.	Prof. Kaman Singh	Member
6.	Prof. B.S. Bhadauria	Member
7.	Prof. Ram Chandra	Member
8.	Prof. Shilpi Verma	Member
9.	Dr. Rajeev Singh Raghuvanshi	External Member
10.	Mr. Prashant Bhatiya	External Member
11.	Prof. Rana Pratap Singh, Director, IQAC	Member Secretary

Er. Sumer Agrawal, External Member, Prof. D.R. Modi and Registrar could not attend the meeting due to their pre-occupations.

At the outset, the Chairman IQAC extended a warm welcome to all the members of IQAC for attending the meeting. The Chairman expressed his thankfulness to the members of the previous IQAC for their fruitful contributions and acknowledged their services. Especially, the commendable service rendered by Late Prof. D.P. Singh, former Director, IQAC was remembered.

After the brief introduction by Director, IQAC, the agenda item was taken up.

Agenda Item No. 1: To confirm the minutes of IQAC meeting held on 21.01.2021.

Resolution: **The Committee resolved to confirm the minutes of IQAC meeting held on 21.01.2021.**

Agenda Item No. 2: To consider and approve the minutes of the Steering Committee held on 11.02.2021, 07.04.2021 and 06.07.2021.

Resolution: **The committee approved the minutes of Steering Committee held on 11.02.2021, 07.04.2021 and 06.07.2021.**

Agenda Item No. 3: To consider and approve the minutes of Academic Audit Committee which visited all academic departments and sections of the University during 17.02.2021 to 19.02.2021, 22.02.2021 and 19.03.2021.

Resolution: **The IQAC approved all the minutes of Academic Audit Committee held on various dates.**

Agenda Item No. 4: To approve the AQAR 2019-20 prepared by IQAC for onward submission to NAAC.

Resolution: **The committee resolved to approve the AQAR 2019-20 compiled by IQAC on the basis of documents/data received from various academic departments and sections and the same to be uploaded on the NAAC portal.**

Agenda Item No. 5: Any other items with the permission of the Chair.

1. Discussion and suggestion on role of Academic Monitoring Committee:
   The committee suggested that the meeting of Academic Monitoring Committee (AMC) may be fixed as early as possible and must be called periodically at least once in three months in consultation with the Chairman AMC. The AMC should assist Dean Academic Affairs and Director, IQAC for enhancing the quality of education and timely implementation of the plans and programs for the better academic and research outcomes of University.

2. A Data Maintenance Cell is to be established for compilation, verification, analysis and maintenance of data required often by the Govt. and the University so that it can be made available in the short duration as and when asked for.

3. Training of the University Staff and Implementation of the New Education Policy (NEP) in the University should be expedited.

4. Implementation of flipped classroom concept in BBAU has to be expedited.

5. Suggestions for development of a standardized course structure for the entire University in tune of NEP through NEP Committee is to be expedited.

6. AMC must review the course folders and its outcomes of the various courses running in University and its Satellite Centre at Amethi.

7. AMC must review and introduction of courses for vocational studies and Industrial requirements.

8. Assessment of the academic outcome of Amethi Satellite Campus by AMC.

9. Inclusion of MOOC Courses in our syllabi as per the direction of UGC and the Ministry is to be expedited.

10. Discussion on Implementation of Academic Audit Committee (AAC) Report was also held. The committee recommended to have another visit of AAC in BBAU and Satellite Center at Amethi.

11. It was suggested to strengthen the International Student Cell to attract more number of International Students.

12. Committee suggested that a Training programme for Administrative Staff to be arranged periodically to strengthen their working skills.

13. The committee also discussed about the collection of AQAR data for the year 2020-21 on the new format prescribed by NAAC. In this regard, the committee suggested IQAC to issue a Circular to collect the AQAR data for the year 2020-21 from academic departments and other sections.

14. The committee also suggested to organize webinars/seminar periodically on the relevant topics which will be decided by Director, IQAC.

15. The committee suggested that the Departmental level IQAC should convene a meeting twice in a year.

16. The committee members emphasized that the University should establish a University Training Centre (UTC) for Academic as well as Administrative training under the aegis of IQAC.

17. The committee suggested that the Head of the Departments may be informed to collect online Feedback from all the students of the University, for the academic session 2020-21. The online feedback link is available on the BBAU Website under IQAC.

18. It was decided that the IQAC shall issue a Circular twice in a year inviting Performance Based Appraisal System (PBAS) application form from the eligible Teachers who are fulfilling all conditions for promotion under CAS as per UGC Regulations.

The meeting ended with Vote of Thanks to the Chair.

RPS.

(Prof. Rana Pratap Singh)
Director, IQAC