BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)
विद्या विहार, रायबरेली रोड, लखनऊ – 226 025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY
(A Central University)
Vidya Vihar, Raebareli Road, Lucknow – 226 025

Letter No.- 2573/SC/ST Cell/BBAU/2022 Date - 05.08.2022

CIRCULAR

As per the Notification 697/BBAU/09 dated 25.06.09 and 698/BBAU/09 dated 25.06.09, regarding University Aid to SC/ST category students of Ph.D/PG courses for preparation of thesis/dissertation, a checklist is attached to streamline the process of University Aid.

All the Head of Departments are requested to fill the checklist alongwith application and supporting documents while forwarding the same to the SC/ST Cell.

Registrar

Enclosure:- As above.

Copy to:-

1. All Deans/Heads/Coordinators of Schools/Departments/Courses, BBAU, Lucknow.
2. Finance Officer, BBAU, Lucknow.
3. AR, VCS, BBAU, Lucknow for information.

Research-cum-Statistical Officer

Check list

- **Kindly tick (✓) the appropriate box.**

1. Category of Student- SC ☐ ST ☐
   (copy of certificate enclosed)
2. Course of Student- PG ☐ Ph.D ☐
   (copy of fee receipt enclosed)
3. Total parental annual income is less than the income ceiling *Yes* ☐ *No* ☐
   (valid income certificate enclosed)
4. Is the student completed any other PG course from this University *Yes* ☐ *No* ☐
   i. If yes, then name of course ☐
   ii. Is he/she availed financial Aid in that course *Yes* ☐ *No* ☐
5. Completed the PG course in the minimum time period of the Course ☐
6. All documents, bills & receipts are recommended by Supervisor/Guide ☐
7. All documents, bills & receipts are approved by Head of Department ☐
8. Application is forwarded by Head of Department ☐
9. Application is scrutinized and verified by Dean, Student Welfare ☐
10. Application is forwarded within the stipulated time period specified in the application form at point No. 2 of note. ☐
11. The name of student is entered in the financial aid register of the department. Please mention the Sl. No. of that register at which name of the student (applicant) is entered *(Register is required to be maintained at the department level as per notification dated 25.06.2009)* ☐

Head of Department
(Signature and Stamp)