Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 02.03.2023 at 11:30 AM in the Board Room (3rd Floor), Ambedkar Bhawan, Babasaheb Bhimrao Ambedkar University

The following were present:

1.	Prof. Sanjay Singh, Vice Chancellor	Chairman
2.	Prof. Sunita Mishra	Member
3.	Prof. D.R. Modi	Member
4.	Prof. Priti Saxena	Member
5.	Prof. K.L. Mahawar	Member
6.	Prof. B.S. Bhadauria	Member
7.	Prof. Ram Chandra	Member
8.	Prof. Shilpi Verma	Member
9.	Registrar	Member
10.	Er. Sumer Agarwal	External Member (attended in online mode)
11.	Mr. Prashant Bhatiya	External Member (attended in online mode)
12.	Finance Officer	Special Invitee
13.	Controller of Education	Special Invitee
14.	Executive Engineer	Special Invitee
15.	All members of Steering Committee	Special Invitee
16.	Prof. Rana Pratap Singh Director, IQAC	Member Secretary

Dr. Rajeev Singh Raghuvanshi, External Member could not attend the meeting.

At the outset, the Director, IQAC welcomed all the members of IQAC. After the brief introduction by Director, IQAC, the agenda items were taken up.

Agenda Item No. 1:	**To confirm the minutes of the IQAC Meeting held on 17.08.2022**
Resolution:	The Committee resolved to confirm the minutes of the IQAC meeting held on 17.08.2022.
Agenda Item No. 2:	**Reporting of submission of IIQA on NAAC portal for 2nd Cycle Assessment & Accreditation**
Resolution:	The Members endorsed the decision taken by the competent authority regarding final submission of IIQA on NAAC portal and the reporting was noted.

Agenda Item No. 3: **Review of SSR data and documents for final submission.**

Resolution: The committee went through the SSR write-ups and Excel Template point wise and suggested to modify certain points in write ups and SSR data and resolved to submit the final write-up and SSR data in the next IQAC meeting for its approval before finally uploading on the NAAC portal.

Agenda Item No. 4: **To discuss the budget allocation and preparation for PEER Team Visit.**

Resolution: It was resolved that the Steering Committee shall prepare the budget estimate required for PEER team visit to the University and submit the same to Finance department for its approval.

Any other Agenda Items:

i. It was decided that the tenure of Research Advisory Council may be fixed for two years from the date of constitution of RAC as per NEP guidelines of UGC..

ii. The committee resolved that after submission of SSR, the Mock Drill visit may be conducted (Administrative and Academic departments) during the first week of April 2023 and third week of April 2023. A Mock visit with external expert may also be organized. The date of Mock visit of external expert may be finalized by the Steering Committee.

iii. The Members endorsed the decision taken by the competent authority regarding sanction of seed money to the newly recruited faculty members and the reporting has been noted.

iv. The members endorsed the decision taken in the 77th meeting of Academic Council regarding incentive for the faculty members for Research and Development and the reporting has been noted.

v. The members appreciated the effort of timely promotion of 34 faculty members at various academic level which was carried out by the IQAC and the reporting has been noted. Around 15 applications are under process.

vi. The members endorsed the 19 MoUs signed by the University and 26 MoUs are under finalization with various institutions and University and the reporting has been noted.

vii. CoE has presented the review report of Semester Results and Examination System and it has been noted by the IQAC.

viii. The committee members discussed the current Feedback System and resolved to constitute a separate committee to analyse the feedback received from various stakeholders.

RPS 28/3/23

(Prof. Rana Pratap Singh)

Director, IQAC