BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY
LUCKNOW
प्रज्ञा शील करुणा
ESTABLISHED 1996

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

केन्द्रीय विश्वविद्यालय
विद्या विहार, रायबरेली रोड, लखनऊ–226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)
Vidya Vihar, Rae Bareli Road, Lucknow-226025

Letter No. 503/BBAU/16
Date: 01/ 06 /2016

Notification

In pursuance of the resolution of 52nd meeting of Academic Council held on 03.08.2015 under Table Agenda Item No. **T7,** the M.Phil Regulation 2015 for M.Phil programme and the Academic Regulation for Under Graduate Programmes, are hereby notified with the duration of M.Phil programme as one and a half years.

This issues with the approval of Competent Authority.

REGISTRAR

Copy to:

1. I/c University website for its uploading.

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY, LUCKNOW

ACADEMIC REGULATIONS FOR UG PROGRAMMES, 2015

Henceforth under mentioned shall be named as Academic Regulations for UG Programmes, 2015.

1.1 Mode of admission

Every eligible candidate has to pass an Entrance Test to be conducted by the University.

1.2 Minimum eligibility requirement for admission

A candidate seeking admission to the first year of the Bachelor course shall be required to have passed 10+2 examination in any discipline from any Board recognized by University with at least 50% marks in aggregate for General category candidates, 45% for SC/ST/Physically handicapped candidates.

1.3 Program Duration :

Ser NO.	Course	Duration	Minimum Credit requirement	Maximum time to complete programme
1	Two year course (B.Ed.)	Four Semesters	96	04 years
2	Three year course (BA/BCom/BBA)	Six Semesters	144	05 years
3	Four Year course (B.Tech.- Regular/Lateral)	Eight Semester	192	07 years
4	Five year integrated course (Integrated MSc/BBA-LLB/M.Tech.)	Ten Semesters	240	07 years

Courses regulated by regulating bodies (e.g. B.Ed. by N.C.T.E., B.Tech. by AICTE, etc.) will be governed by the norms of the concerned bodies as amended from time to time.

1.4 Type of Courses:

To encourage interdisciplinary orientation at under-graduate level, students are allowed to choose certain courses from other discipline under Choice-Based credit System. Courses in a program may be of three kinds:

1.4.1 Core Course:-

There may be Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

1.4.2 Elective Course:-

Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study
- Providing an expanded scope
- Enabling an exposure to some other discipline / domain
- Nurturing student's proficiency / skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline. It may be called an "Open Elective."

1.4.3 Foundation Course:-

The Foundation Courses may be of two kinds: Compulsory Foundation and Elective Foundation. "Compulsory Foundation" courses are the courses based upon the content that leads to knowledge enhancement. They are mandatory for all disciplines. Elective Foundation courses are value based and are aimed at man making education.

1.5 Medium of instruction: Medium of instruction shall be generally in English & Hindi only, or as defined by the Department.

2. Faculty Advisor & Process of Registration:

2.1 The department shall appoint an Advisor for each student from amongst the members of the faculty. A faculty member can be Advisor

to a group of students as assigned by the Head of Department.

2.2 The Course Registration Card shall carry such entries as may be specified by Regulations.

2.3 Registration of course is the sole responsibility of a student. No student shall be allowed to do a course without registration and no student shall be entitled to any credits in the courses unless he/ she has been formally registered for the course by the scheduled date to be announced by the University. However, grant of optional paper to student shall be sole right of Head/Coordinator/Subject Teacher.

2.4 Maximum 20% of credits already earned by candidates admitted on basis of lateral entry scheme or any other such mode as allowed by university shall be transferred to the program, if he has already acquired knowledge to some papers taught in the program (decided by the Head of the Department). He will not have to earn those credits again.

2.5 Late registration will be allowed up to a maximum of two weeks after the beginning of a semester on payment of late registration fee of Rs. 200/- (Rupees two hundred) only.

2.6 A student may be allowed to withdraw from an optional course within 21 days of start of the semester and opt another optional course in lieu of it. In such a case, attendance of the student in the first course shall be added to the attendance in the new course.

3. Attendance

3.1 All students are required to have 75% attendance in each subject. Thereby student must attend 75% of classes actually conducted to appear in the examination. A maximum of 10% attendance may be condoned by Head and another 5% attendance may be condoned by Dean under genuine reasons.

3.2 Absence from classes continuously for 10 days or more days without genuine reasons & without consent of the Head of Department will make the student's name noble to be removed from the rolls of the University.

3.3 No student will be allowed to appear in the end semester examination if he/she does not satisfy the overall attendance requirements of clause 3.1 and 3.2 and such candidate(s) shall be treated as having failed. However student appearing in the repeat course(s) shall be allowed to appear in the end semester

examination through self study mode.

3.4 The attendance shall be counted from the date of admission in the university.

4. **Definitions of Key Words:**

4.1 **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.

4.2 **Choice Based Credit System (CBCS):** The CBCS, as desired by UGC, provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).

4.3 **Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these. In some programmes, industrial training and educational tour etc. may be compulsory requirement for award of degree.

4.4 **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.

4.5 **Credit Point:** It is the product of grade point and number of credits for a course.

4.6 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

4.7 **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

4.8 **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

4.9 **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

4.10 **Programme:** An educational programme leading to award of a Degree, diploma or certificate.

4.11 **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

4.12 **Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.

4.13 **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

5. Examination System

Examinations shall be conducted at the end of each Semester as per the Academic Calendar notified by the BBA University. The system of evaluation shall be as follows:

5.1. Two main components of evaluation will be sessional (continuous evaluation) and end-semester examination. Sessional given to the students will have minimum components which may include quizzes, periodic tests (short answer type term paper/home assignment, seminar, tutorials etc., as decided by the course teacher and the department. Then, there is an examination, called end-semester examination held at the end of the semester. The final result in each course will be calculated on the basis of performance of continuous assessment of sessional components performance in the end-semester examination. It will provide feedback to students to improve their performance and achieve excellence in their areas of study.

5.2 Each paper will carry 100 weightage, of which 30% weightage shall be reserved for internal assessment based on a combination of tutorials, classroom participation, project work, seminar, term papers, tests, and attendance. The remaining 70% weightage in each paper shall be awarded on the basis of a written examination at the end of each

semester. The duration of written examination for each paper shall be determined by Board of Under-Graduate Studies. Examinations for courses shall ordinarily be conducted only in the respective odd and even Semesters as per the Scheme of Examinations.

5.3 On the basis of medical ground or any other genuine reason (to be decided by the Head of the concerned Department), zero semester / session may be granted to the student. In case of granted zero semester, the said semester will not be included for calculation of CGPA.

5.4 If student has some papers that are getting forwarded beyond normal duration of course, fee is chargeable for extended period.

5.5 Grading System to be followed

The students shall be graded in each courses on a 10 point scale, i.e.

Grade	Grade Point	FGPA	Range of % Marks	Division/Class
0	10	9.5 and above	95-100	Outstanding
A+	9	8.5 and above but less than 9.5	85-95	Excellent
A	8	7.5 and above but less than 8.5	75-85	Very Good
B+	7	6.5 and above but less 7.5	65-75	Good
B	6	5.5 and above but less than 6.5	55-65	Above Average
C	5	4.5 and above but less than 5.5	45-55	Average
P	4	4.0 and above but less than 4.5	40-45	Pass
F	0	Less than 4.0	Less than 40	Fail
Ab	0	0	0	Absent

I. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

II. For non credit courses ' satisfactory' or unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

6. Computation of SGPA and CGPA

The computation of the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be as follows:

(i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

SGPA $(S_i) = \sum(C_i \times G_i) / \sum C_i$

where C_i is the number of credits of the ith course and G_i is the grade point scored by the student in the ith course.

(ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

CGPA $= \sum(C_i \times S_i) / \sum C_i$

where S_i is the SGPA of the ith semester and C_i is the total number of credits in that semester.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

7. Grade Point Requirement / Minimum Standard

A student in order to be eligible for the award of the Bachelor's Degree of the University must have fulfilled the following requirements:

(i) She/he has taken and passed all the prescribed courses laid down.

(ii) He/she has obtained a FGPA of not less than 4.00 at the end of program

(iii) A student must secure CGPA of 4.0 or higher at the end of even semester of academic session for progression to next year of programme.

(iv) A student who fulfils the clause 7(iii) shall be allowed to keep term for the second year, if he/she has a backlog of not more than three theory & one practical or four theory courses out of total number of subjects of the First Year Examination, which consist of First & Second semesters.

(v) A student who fulfils clause 6(iii) shall be allowed to keep term for the Third year, if he/she has no backlog of First Year & if he/she has a backlog of not more than four-theory courses out of total

number of subject of the Second Year Examination which consist of Third & Fourth Semester.

(vi) A student to be eligible for award of degree has to clear all subjects offered during specified period of the programme within the span of maximum period allowed for the same.

(vii) A student shall be declared fail if he/she does not fulfill the criteria 7(i)-7(vi).

8. Repeating Course and Grade Improvement

8.1 A student who fails in a course either by being not eligible to appear in the end-semester examination or by failing to secure a weighted grade higher than 'F' (for course having end-semester examination) or by not participating in the sessional work and thereby securing an overall grade 'F' (for courses having no end-semester examination) shall be required to repeat that course or clear another similar (core or optional, as the case may be) course in lieu thereof.

8.2 A student who secures a grade higher than 'F' in a course may be permitted by the Department, keeping in view its academic constraints, to improve his/her grade by repeating that course. However, the highest grade will be considered for award of the degree. His/her transcript will however, reflect appropriately both the performances and the fact that he/she has repeated the course/courses.

9. Change of Branch

For programs offering degree in various branches, for example B.Tech., change of branch may be allowed against the vacant seats provided criteria at following sub clauses are satisfied:

a) In the first year, after the last date of admission to the B.Tech. 1st Semester, on the basis of merit of entrance examination on vacant seat provided that after change of branch in that particular category, number of students in the branch(s) shall neither increase above sanctioned nor shall decrease below 75% of intake.

b) In the beginning of the third semester, change of branch will be allowed, under the constraint of 9a, on the basis of First year CGPA.

c) Change of branch facility is not applicable to lateral entry students.

10. Self Study

To enable a student to complete the course credit requirements at the end of final year of ~~Four year~~ programmes, a student having backlog of only one or two courses may take self-study courses after taking necessary approval from Competent Authority. An application for self-study has to be made to Head/Committee in the prescribed form which should be signed by the supervising teacher who may examine him/her from time to time, apart from an examination at the end of the course. Student persuing course under self study mode will be exempted from the attendance under clause 3.