UNIVERSITY SOPHISTICATED INSTRUMENTATION CENTER (USIC)
Babasaheb Bhimrao Ambedkar University (A Central University)
Vidya Vihar, Raebarely Road, Lucknow – 226025
(Email: usic@bbau.ac.in)

PROFORMA FOR INTERNAL / EXTERNAL USERS

Requisition No._____**(**For Office Use Only)

Requisition Form for

SEM	XRD	ILSCM	Prep HPLC	FPLC	FTIR	OTHER

(Tick required facility)

a. Name, Designation & Address of Supervisor with Telephone Number and **Email ID** _____

b. Name & Designation of user with Telephone Number and **Email ID** _____

c. Name of the Specimen / Tissue _____ from Animal / Plant / Others

d. Name of the fixative used _____ duration _____ Orientation required for viewing (SEM).

e. Number of specimen to be processed for the proposed thesis / research work. Total _____ Current _____

f. Name of the Project or Title of the proposed Thesis / Dissertation work _____

g. Name of the Funding Agency (in case of funded Project) _____

h. Please give details of previous publications, if any, emerging out of the work carried out at the USIC by your group. The chief investigator / supervisor is requested to provide information regarding publications in due course as it is require to maintain the record.

S. No.	USIC Facilities Utilized	No. of Samples Analyzed	Output / Publication
1			
2			

Signature of Supervisor/ Head
Date & Official stamp

Note: 1. In case of immersion fixation, minimal time should elapse between animal biopsy & fixation. Tissues should be fixed in 2.5% glutaraldehyde & 2% paraformaldehyde (PF), in 0.1 M phosphate buffer (pH 7.4) for 6-12 hrs. (depending on tissue type) at 4°C (for SEM only).
2. A maximum of 07 samples per performa will be accepted. Samples will be received between 11.00 A.M. – 03.00 P.M. Booking for SEM will be done at the time of depositing the samples.
3. It is mandatory to acknowledge the **USIC, B. B. A. University, Lucknow** in all the research publications emerging out from the work carried out through USIC facilities.

Declaration: I agree to all the terms & conditions of Data policy of USIC, BBAU, Lucknow.

Signature of Applicant

FOR OFFICIAL USE ONLY

Requisition No. _____ Date_____

A. Work Report: SEM/XRD/ILSCM/Prep HPLC/FPLC/FTIR/Other

S. No.	Sample received Date	Number of Sample	CPD Date	Sample prepared Date	Image Analysis Date No.
1.					
2.					
3.					
4.					

B. Allotment of time: SEM/XRD/ILSCM/Prep HPLC/FPLC/FTIR/Other

S. No.	Date	Register Ref.	Number of Sample	Hours.	No of Images	Technical Support
1.						
2.						
3.						
4.						
5.						

Date_____

Staff-in-Charge (Technical)
USIC, B.B.A. University
Lucknow

Director
USIC, B.B.A. University
Lucknow