

BABASAHEB
BHIMRAO
AMBEDKAR
UNIVERSITY



• LUCKNOW •
प्रज्ञा खिल करणा
ESTABLISHED 1990

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय
विद्या विहार, रायबरेली रोड, लखनऊ-226 025
Babasaheb Bhimrao Ambedkar University
(A Central University)
Vidya Vihar, Raebareli Road, Lucknow-226 025

Letter No. 1795/BBAU/14
Date 30/09/2014

To

(All members of Academic Council)

Subject: Forwarding of Minutes of 43rd meeting of Academic Council held on 14.08.2014.

Madam/Sir

Kindly find enclosed here with the minutes of the 43rd meeting of Academic Council of the University held on 14/08/2014 for your kind perusal and comments. In case of any comment, the same may kindly be communicated to the University within fifteen days from the date of receipt of this letter.


REGISTRAR

Copy to:

1. Controller of Examination, B.B.A.U, Lucknow.
2. DR (Estt.), BBA University, Lucknow.
3. I/C website for its uploading please.


REGISTRAR

MINUTES OF THE 43rd MEETING OF THE ACADEMIC COUNCIL HELD ON 14.08.2014 AT 3.00 P.M. IN THE BOARD ROOM OF THE UNIVERSITY.

The following were present:-

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| 1. | Prof. R.C. Sobti, Vice Chancellor | : | Chairman |
| 2. | Prof. S.K. Bhatnagar | : | Member |
| 3. | Prof. N.M.P. Verma | : | Member |
| 4. | Prof. M.Y. Khan | : | Member |
| 5. | Prof. R.P. Singh | : | Member |
| 6. | Prof. R.B. Ram | : | Member |
| 7. | Prof. Sunita Mishra | : | Member |
| 8. | Prof. Victor Babu | : | Member |
| 9. | Prof. K.Choudhary | : | Member |
| 10. | Prof. Priti Saxena | : | Member |
| 11. | Prof. K.L. Mahawar | : | Member |
| 12. | Prof. Vipin Saxena | : | Member |
| 13. | Dr. Sanatan Nayak | : | Member |
| 14. | Dr. Govindji Pandey | : | Member |
| 15. | Dr. R.A. Khan | : | Member |
| 16. | Dr. B.B. Mallik | : | Member |
| 17. | Dr. Sudarshan Verma | : | Member |
| 18. | Dr. Deepa H. Dwivedi | : | Member |
| 19. | Dr. Sartik Bagh | : | Member |
| 20. | Dr. Sanjay Kumar Dwivedi | : | Member |
| 21. | Mr. N.K.S. More | : | Member |
| 22. | Dr. Gopal Singh | : | Member |
| 23. | Dr. Ripu Sudan Singh | : | Member |
| 24. | Dr. G. Sunil Babu | : | Member |
| 25. | Dr. Venkatesh Dutta | : | Member |
| 26. | Ms. Sneha (Student representative) | : | Member |
| 27. | Mr.Arun Kr. Kushwaha (Student representative) | : | Member |
| 28. | Dr. Kushendra Mishra | : | Special invitee |
| 29. | Dr. Sunita Chandra | : | Ex Officio Secretary |

Prof. Subrata Sinha, Dr. Deepak Bansal, Dr. M.R.S. Rao, Prof. D.P. Singh, Dr.Kamal Jaiswal ,Dr. Sharad Sonkar could not attend the meeting.

At the outset, the Chairman welcomed the members along with the recent development in the University. The SSR has been submitted to NAAC Bangalore and the evaluation committee may visit in month of October-November 2014. Therefore, all stakeholders are requested to get their works completed.

Thereafter the agenda items were taken up:-

Agenda Items for 43rd Emergent meeting of Academic Council

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| Agenda Item No. 1: | To consider the Citation of theses as Reporting Item. |
| <p>As per orders of the Vice-Chancellor the citation of the theses will be given to all Ph. D. awarded students as a part of the folder at the time of awarding the degree. The citation of theses should not exceed 50 words and same should be approved by RDCU, which will be put up by concerned supervisor, in this regard an order has been issued and placed as Annexure-A for consideration as reporting item.</p> | |
| <p style="text-align: center;"><u>RESOLUTION</u></p> | |
| <p>The Academic Council approved the same with the remarks that the Ph.D. degree will be given with photograph to every candidate alongwith 50 words of citation about the broad outline of the thesis.</p> | |
| Agenda Item No. 2: | To consider the revised Hostel fee structure |
| <p>In the meeting of all wardens under the chairmanship of Dean Student Welfare the revised Hostel fee structure as recommended by the Committee and by the Vice-Chancellor is placed as Annexure-B for consideration.</p> | |
| <p style="text-align: center;"><u>RESOLUTION</u></p> | |
| <p>The Academic Council Noted the revised fee structure.</p> | |
| Agenda Item No. 3: | To consider the Deans of the respective Schools are being authorized for finalizing and approving the Admissions at P.G. & Ph.D. as reporting Item |
| <p>As per Academic Ordinance of the University, Chapter-VII, clause no. 4:- "<i>The processing of admission in respect of each course may be completed by the Admission committee concerned as per prescribed procedure and the list of candidates recommended for admission shall be forwarded to the Vice-Chancellor for approval</i>". All Deans of the respective Schools are being authorized for finalizing and approving to the admissions. However, as per decision taken in the meeting of Head and Deans the final list of admitted students will be placed before Vice-Chancellor for final endorsement in this regard an order has been issued placed as Annexure-C for consideration and recommendation for its placement before the forthcoming BOM.</p> | |
| <p style="text-align: center;"><u>RESOLUTION</u></p> | |
| <p>The Academic Council Noted as a reporting Items. The delegation of power as per statute 42 is given to Deans for all courses of approving admission such as UG, PG, M. Phil, Ph.D. and Diploma. Further, the word 'Endorsement' in the last sentence of the agenda is modified and shall read as 'approved'.</p> | |

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| Agenda Item No. 4: | To consider the minutes of the BPGS Department of Environmental Science, Environmental Microbiology department of Applied Animal Science, Applied Plant Science and Applied Physics |
| <p>The Minutes of Board of Post Graduate Studies, department of Environmental Science, Environmental Microbiology, Applied Animal Science, Applied Plant Science and Applied Physics alongwith the Syllabus (change) placed as Annexure D, Annexure D1 and Annexure D2 for consideration.</p> <p style="text-align: center;"><u>RESOLUTION</u></p> <p>The Academic Council noted the same the same and suggested that the minutes be placed before the respective School Board for consideration.</p> | |
| Agenda Item No. 5: | To consider proposal for establishment of Navodaya Vidyalaya in BBAU, Lucknow |
| <p>Letter from Dean HD&FS regarding establishment of Navodaya Vidyalaya in BBAU in reference to the letter of MHRD (published in the gazette of India Part –II Section-III, Sub Section-II) of MHRD to Establishment of Navodaya Vidyalaya in BBAU placed as Annexure E for consideration.</p> <p style="text-align: center;"><u>RESOLUTION</u></p> <p>The Academic Council Noted for the above.</p> | |
| Agenda Item No. 6: | To consider the agenda items submitted by COE Office. |
| <p><u>i.To consider proposal for finalization of standard format of submission of Ph.D. thesis.</u></p> <p>It has been observed that currently Ph.D. thesis is submitted to Examination Section by the departments in varying/different formats which create confusion in processing the thesis for the award of degree.</p> <p>Hence, to ensure uniformity it is proposed that a standard format may be finalized for submission of Ph.D. thesis. Copy of a format is enclosed for perusal, consideration and finalization. If required, a committee may be constituted to finalize it within 15 days.</p> <p><u>ii.To consider proposal for finalization of a standard format of Pre-Ph.D. Seminar Certificate.</u></p> <p>Currently, there is no standard format of Certificate of completion of Pre-submission Ph.D. Seminar presented by Ph.D. scholar. Departments issue such certificate in varying formats.</p> <p>Hence, to ensure uniformity it is proposed that a standard format of Certificate of completion of Pre-submission presentation by Ph.D. scholar may be finalized. A Committee may be constituted for this purpose.</p> <p style="text-align: center;"><u>RESOLUTION</u></p> <p>Bothe items (i)&(ii) were considered and it was decided to constitute a committee for finalization of a standard format of submission of Ph.D. thesis as well as a standard format of pre-Ph. D. Seminar Certificate the committee may be suggested by the COE.</p> | |

iii.To consider fixing of dates for submission of results of End-Semester Examinations to Examination Section.

It has been observed that currently results are submitted very late by many departments, even till the end date of registration of students in the next Semester which hampers academic schedules and adversely affects the students of the University in taking admission in M.Phil, Ph.D., etc. Further, it also creates lot of pressure in declaration of results which may cause errors.

Hence, to streamline and expedite declaration of results it is proposed that details of grades (i.e. results) of End-Semester Examinations shall be submitted by the departments to the Examination Section within 15 days from the end of the End-Semester Examination. Evaluation of dissertation, project reports, practicals, etc. will be ensured by the departments accordingly. Special permission of the Vice Chancellor will be obtained by the concerned departments if submission of grades of End-Semester Examination is delayed.

RESOLUTION

It was resolved to authorize the Vice-Chancellor to take decision in this matter.

iv.To consider the proposal for developing Question Paper Bank.

- a) The experience of Question Paper setting for the last End-Semester Examination is that the question paper for many courses could not be received in time from the external experts. Hence, most of the question papers had to be set internally to ensure that exams are held as per schedule which was also changed/ postponed.

In view of this, it is proposed that: i) Question Paper Bank for each course/paper may be developed at the earliest to ensure that End-Semester exams are held on time. A committee may be constituted to suggest the modality for this purpose so that Question Paper Bank is developed in the current semester. ii) Till such time Question Paper of the End-Semester exams may be set internally which should cover syllabus of the concerned courses.

- b) Also delay is frequently faced in receiving the question papers of the Entrance Test from the external paper setters.

Hence, it is proposed that Question Paper Bank may be developed for the Entrance Test also. The committee proposed above may examine and suggest the modality for this purpose.

RESOLUTION

The Academic Council approved the same with the suggestion to constitute a committee for finalizing the modality to develop a Question Paper Bank at the earliest for the end semester examination and till such time paper will be set by internally covering all unit of the syllabus of the course concerned. Further, the committee will also finalize the modality for the developing Question (Paper) for the entrance test also.

v.To consider specifying the minimum and maximum period of submission of Ph.D. thesis under the Ph.D. Regulations 1999.

It is observed that in the Ph.D. Regulations 1999 there is no mention of minimum and maximum period for submission of Ph.D. thesis which creates confusion. Clause 5.6.1 of Regulations only provides that BPGS may grant extension of registration for an additional period up to two years (4 terms), but it does not specify the period after which extension would be granted. Currently, the minimum period for submission of thesis (registration) is two years and maximum is five years six months, including extension.

To remove the existing anomaly, it is proposed that in the Ph.D. Regulations 1999, the minimum period of registration for submission of thesis be fixed as 2 years and maximum period as 5 years 6 months, including maximum 2 years extension granted by BPGS. However, this limit of maximum period for submission shall not apply to special permission given by Academic Council for submission of thesis by a particular date condoning delay in submission of thesis for all concerned Ph.D. scholars.

RESOLUTION

The Academic Council decided that permission for submission of Ph.D. thesis after 31st December, 2014 may be considered by CA/Vice Chancellor case-by-case basis.

vi.To consider proposal for evaluation of Ph.D. thesis by External Examiners only.

As per the existing provisions in the Ph.D. Regulations, the Ph.D. thesis of a candidate is sent for evaluation to 2 external examiners and one internal examiner, viz. the concerned Guide/Supervisor. Moreover, the thesis is submitted for evaluation on the recommendation of the concerned Guide/Supervisor.

As the thesis is submitted on the recommendation of the Guide/Supervisor, it is proposed that thesis be evaluated only by the external examiners, which is done by two external examiners as per provisions. Placed as Annexure F, Annexure G for consideration.

RESOLUTION

The Academic Council decided to modify the existing Ph. D. Regulation and resolved that the Ph.D. thesis be now evaluated by only Two external examiners. In case of difference of opinion between them, the thesis be sent to third external examiner. Supervisor will not be the examiner of Ph.D. thesis. No examiner will be repeated for one year. Only Professor or Equalant to be recommended. The examiner should be beyond 200 K.M. exceeds in State & other should be from other State.

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| Agenda Item No. 7: | To consider minutes of the meeting of Course Coordinators held on 12.08.2014 |
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The meeting of Course Coordinators was held on 12.08.14 at 04:00 PM in the office of the Vice Chancellor to discuss the issue of holding Entrance Test for admission in the session 2014-15. After deliberation upon the issue, it was recommended that -

If the number of candidates, who apply for admission in a particular course, is less than or equal to the number of seats available in the course, direct admission (i.e. without holding entrance test) will be offered subject to fulfillment

of the minimum eligibility criteria for admission and financial viability. However, Entrance Test will be held for the courses for which the number of candidates who apply for admission is more than the number of seats available for admission.

- ii) Further, it is proposed that if certain number of seats remains vacant after admission in a course, number of seats shall be increased in both General and SC/ST categories to the extent that the remaining seats are filled to ensure full utilization of the resources.

Placed as **Annexure G** for consideration.

RESOLUTION

It was decided to hold the Online Entrance Examination as scheduled on 25th August, 2014 and follow the existing rules of admission.

Agenda item no.8:

To consider the Guideline for Ph.D. thesis evaluation

Following guidelines are proposed

- 1-The list of Examiner to be sent for approval three month before the submission of thesis
- 2- the list of Examiners to be finalized by COE office before the submission of thesis No Internal Ph.D. Examiner to be appointed and Examiner should be from outside Lucknow (200 K.M. away from Lucknow.)

Submitted for consideration.

RESOLUTION

It was resolved to approve the proposed guidelines for the evaluation of Ph.D. thesis. The same be included in the Ph.D. Regulation.

Agenda item no.9:

Any other item with permission of the Chairman

Table Agenda Item No.1- To consider and approve the recommendation of the minutes of the committee regarding laying down the procedure for lateral entry (second year) programme in B. Tech. Courses.

RESOLUTION

Academic council resolved to approve the same.



Ex-Officio Secretary