बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)
विद्या विहार, रायबरेली रोड, लखनऊ–226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)
Vidya Vihar, Raebareli Road, Lucknow-226025

Letter No.-321/COE/BBAU/2026

Dated: 31/01/2026

URGENT NOTICE

Subject: Timely conduct of Ph.D. Viva-Voce Examination and submission of reports for award of Ph.D Degree in the upcoming XIth Convocation of the University.

In view of the upcoming XIth Convocation of the University, all Deans, Heads of Departments (HoDs) and Directors/Co-ordinators are hereby requested to expedite and ensure the timely conduct of the Ph.D. Viva-Voce examinations for all eligible research scholars.

To ensure that successful candidates receive their degrees during the upcoming Convocation, the following timeline and procedure must be strictly adhered to:

a) **Expedite Viva-Voce:** Coordinate immediately with external examiners to schedule and complete pending Viva-Voce examinations.
b) **Immediate Submission of Viva-Voce Examination Report:** Submit the final viva-voce examination reports, upon completion of all due formalities to the Examination Section within **04 working days** after conduct of the viva-voce examinations.
c) **Timely Conduct of RDCU Meeting:** Timely submission of viva-voce reports is mandatory to place the cases before the upcoming Research Degree Committee of the University (RDCU) meeting for consideration/approval to award of Ph.D Degree. The name of the concerned Ph.D. Scholar will be included in the Convocation list only if the viva-voce examination report is submitted within the stipulated timeframe.

31/01/26

Controller of Examinations

Copy forwarded for information and necessary action to:-

1. Dean, Academic Affairs, BBAU, Lucknow.
2. All Deans, Heads/Directors/Co-ordinators, BBAU, Lucknow.
3. S.O. to Hon'ble VC, BBAU, Lucknow.
4. PS to Registrar, BBAU, Lucknow.
5. Finance Officer, BBAU, Lucknow
6. In-charge, University Website (for uploading the notice).
7. Concerned/Guard File.

31/01/26