BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

LUCKNOW

प्रज्ञा शील करुणा

ESTABLISHED 1996

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)

विद्या विहार, रायबरेली रोड, लखनऊ–226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

Vidya Vihar, Raebareli Road, Lucknow-226025

Letter No.-104**/F-137(Vol.-V)/COE/BBAU/2020** **Dated:** 25/8/2020

NOTIFICATION

Sub.: - Guidelines regarding Examinations etc.

On recommendations of the Examination Committee in its meeting dated 13.08.2020 and 21.08.2020, the Competent Authority is pleased to approve the following guidelines for its implementation with effect from the date of issue of this notification as one time measure under the special situation arisen due to COVID-19 pandemic.

1. **Broad Guidelines for conducting the Examinations in respect of FINAL Semester students in the light of UGC's Guidelines dated 06.07.2020 and subsequent University notice dated 07.07.2020.**

(1) Examinations are to be compulsorily conducted in respect of FINAL semester students either these are for Regular examinations or Repeat Course or Special Examinations (Odd Semester).

(2) The departments are required to complete the examinations by the end of September, 2020 in Offline (Pen & Paper)/Online/blended (online+offline) mode following the prescribed protocols/guidelines related to COVID-19 pandemic.

(3) The FINAL semester students having backlog should compulsorily be evaluated by conducting examinations in Offline (Pen & Paper)/Online/blended (online+offline) mode as per feasibility and suitability.

(4) All the examinations should be HAND WRITTEN only except Dissertation.

(5) In case of examinations are conducted by Online mode, the duration for examination will be only two hours. An additional time of 45 minutes will be provided for downloading the question paper and uploading of answer sheets.

(6) The Head of the Departments, in consultation with faculty members of the department, will decide the pattern of the question papers including number of questions.

(7) Further, the Head of the Departments are authorised to comply with the mandates, if any, of concerned governing bodies like AICTE, NCTE, BCI, PCI etc. for the courses running under their departments.

The aforesaid guidelines will be implemented with effect from the date of issue of this notification. However, Grades entered on OLT or the results prepared/submitted regarding backlog like Repeat course/Special Examinations in respect of Final Semester students, till the date of issue of this notification, will be considered for declaration of results.

25.8.2020

2. Guidelines for students other than FINAL SEMESTER

The guidelines already issued vide notification dated 22.06.2020 be followed in respect of students other than Final semester.

Further, the following clarifications are hereby notified to resolve the queries received from various departments.

Sl. No	Queries	Clarifications
1.	Is MPDC and other similar courses (where only one component of 100 marks/weightage and no internal assessment is existing) are also evaluated by adopting 50% marks/weightage on the basis of internal assessment and remaining 50% marks/weightage will be awarded on the basis of performance in previous semester only i.e. corresponding grade of Semester Grade Point Average (SGPA) of previous semester only.	Such courses are to be evaluated by adopting one component of 100 marks/weightage only, as per existing practice, and will be awarded on the basis of performance in previous semester only i.e. corresponding grade of Semester Grade Point Average (SGPA) of previous semester only.
2.	What grades to be awarded (in other than internal assessment) in case of student is failed (corresponding grade of SGPA is 'F') in previous semester as SGPA is less than 4 or due to fail in any of the component/course.	'F' grade are to be awarded on the basis of performance in previous semester only i.e. corresponding grade of Semester Grade Point Average (SGPA) of previous semester only.
3.	What grades to be awarded (in other than internal assessment) in case of students grade of previous semester are not available as student is debarred in previous semester due to less attendance or whatever reasons	'Absent - Ab' grade are to be awarded.

3. <u>Consideration of Online applications for issue of Provisional Degree Certificate/Migration Certificate and other Certificates.</u>

The Online applications of students received by email for issue of Provisional Degree Certificate/Migration Certificate and others Certificates will be considered only once it is supported by the requisite documents and forwarded by the Head of the Departments for issue of such Certificates. Head of the Department may ensure the correctness of email and supporting documents before forwarding it to the COE. Scanned copy of the certificates will be sent to the students through email in the interest of the students. However, the hard copy of such certificates may be collected by the students when University reopens.

All concerned/Head of the Department are requested to note the aforesaid for its compliance, in future.

Controller of Examinations

Copy to the following for information and necessary action :

1. All concerned.
2. All Dean of various Schools, BBAU, Lucknow.
3. All Head of various Departments, BBAU, Lucknow.
4. Dean (Academic Affairs), BBAU, Lucknow.
5. Registrar, BBAU, Lucknow.
6. Assistant Registrar (Academic), BBAU, Lucknow; for information and with a request to place it before the Academic Council in its next meeting for reporting.
7. Registrar, BBAU, Lucknow: for its uploading on University website.
8. AR, VC Sectt., BBAU, Lucknow; for kind information of Hon'ble VC.