बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

केन्द्रीय विश्वविद्यालय

विद्या विहार, रायबरेली रोड, लखनऊ–226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

Vidya Vihar, Rae Bareli Road, Lucknow-226025

Letter No. ACD47980-L **/BBAU/26** **Date:** 22/10/**2026**

NOTIFICATION

In pursuance of the minutes of the meeting of all Heads, Deans, Directors, Controller of Examination and Coordinators of Multidisciplinary Program Development Cell (MPDC) and its subsequent approval of the Competent Authority the **STANDARD OPERATING PROCEDURES (SOP) FOR MPDC COURSES** to be offered for all the students enrolled in PG programmes of the University is hereby notified for implementation with immediate effect.

17/10/26

Registrar

Copy to :

1. All Dean/Head/Coordinator of Schools/Department/Courses, BBAU, Lucknow for information.
2. Director I/c, BBAU Satellite Centre, Amethi Campus, Amethi.
3. Controller of Examination, BBAU, Lucknow
4. Section Officer to Hon'ble Vice-Chancellor, BBAU, Lucknow.
5. PS to Registrar, BBAU,Lucknow
6. I/c University website, BBAU, Lucknow for its uploading.

DR (Acad.)

FOUNDATION COURSE CELL

Standard Operating Procedures (SOP) for MPDC courses to be offered for all the students enrolled in PG programmes of the University

A. Course Overview and Coordination

The Foundation Course Cell aims to enhance the academic experience of postgraduate (PG) students by offering a selection of valuable non-credit (Audit) courses each semester. These courses are thoughtfully designed to complement students' primary academic programs, fostering a deeper understanding of essential topics in their fields of study. Each course is coordinated by a dedicated faculty member, ensuring an efficient and supportive learning environment.

Semester	Course Code	Course Title	Credits	Coordinator
I	MPDC 105	Ambedkar Studies	1	Dr. Prasamita Mohanty (CSSI)
II	MPDC 205	SDGs – 2030 (Sustaibale Develeopment Goals)	1	Dr. Shailendara Kr. Yadav (Dept. of Env. Sci.)
III	MPDC 305	Gender Studies & Community Services	1	Dr. Sangeeta Krishana (CSSI)
IV	MPDC 405	Innovation & Entrepreneurship	1	Dr. Taruna Yadav (Dept. of Management Studies)

- Each course is classified as a non-credit course, known as an Audit paper, where dedicated coordinators will take the initiative to record lectures to provide comprehensive access to learning materials.
- Each course comprises a minimum of three modules, featuring a total of 12 lectures, with each lecture lasting one hour, thus structuring the course as a one-credit offering.
- The recorded lectures and modules will be made available on the University website as one-credit MOOC courses, giving students the flexibility to engage with the educational content at their own pace.
- Students have to register for these courses every semester through their SAMARTH login. This process not only streamlines registration but also aids in tracking their learning journey effectively.
- It is a requirement for all PG students to register for courses in their respective semesters, ensuring that they take full advantage of these supplementary learning opportunities.

B. **Evaluation and Feedback Mechanisms:**

- Each module will be accompanied by an online quiz that serves as a constructive assessment tool, allowing students to gauge their understanding of the material in a supportive environment.
- The end-of-term evaluation will feature 50 multiple-choice questions (MCQs) administered online via Google Forms, providing an efficient and accessible means of assessment.
- The coursework will be graded as Audit Pass (AP), reflecting students' engagement and commitment to their learning process.
- A passing score of 40% is required, encouraging students to remain focused and proactive in their studies.
- To enrich the learning experience further, a discussion forum or live interaction session will be held monthly, providing an invaluable opportunity for students to ask questions and clarify their queries.
- Additionally, at least one seminar, lecture, or workshop will be organised on topics related to the courses. These events are designed to enhance students' knowledge and provide practical insights from experts, thereby contributing to their overall academic growth and curiosity.

(Prof. U. V. Kiran)
Co-Coordinator

(Prof. Naveen K. Arora)
Coordinator

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FOUNDATION COURSE CELL

Standard Operating Procedures (SOP) for AEC (Ability Enhancement Course) and VAC (Value Added Course) courses to be offered for all the students enrolled in UG programmes of the University

1. Course Overview and Coordination

The Foundation Course Cell aims to improve the academic experience of undergraduate (UG) students by providing ability enhancement and value-added courses that align with the guidelines of the National Education Policy. These courses are carefully designed to complement students' primary academic programs, promoting a deeper understanding of essential topics within their fields of study. Each course is managed by a dedicated faculty member, ensuring an effective and supportive learning environment.

Semester	Course Code	Course Title	Credits	Day & Time of the class	Mode	Coordinator
I	AEC 101	English Language and Communication skills	4	Monday to Thursday- 5-6PM	Online	Faculty- English (Main campus)
I	AEC 102	Basic Course Hindi-	4	Monday to Thursday- 5-6PM	Offline in the concerned Depts	Prof R. P. Gangwar, Dept of Hind
I	AEC 103	Basic Course- Sanskrit	4			Dr. Bipin Jha, Dept of Sanskrit
I	VAC 101	Environmental Studies	2	Friday 9-11AM	Online	Dr. Jeevan Singh, Dept. of Environmental Science
I	VAC 102	Health & Wellness	2			Dr. Narendra, Dept of Yoga
II	VAC 201	Understanding Bharat	4	Monday to Thursday- 5-6 PM	Online	Dr. Sudarshan Chakradari, Dept of History & Dr. Ajay Kumar, Dept of Sociology
III	AEC 301	English Language & Professional Communication	4	Monday to Thursday- 5-6PM	Online	Faculty – English & Dr. B. Patra
III	AEC 302	Advance course- Hindi	4	Monday to Thursday- 5-6PM	Offline in the concerned Depts	Dr. Priti Rai, Dept of Hindi
III	AEC 303	Advance course Sanskrit-II	4			Dr. Ramesh, Dept of Sanskrit

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2. Courses offered:

a. Ability Enhancement Courses (AEC):

Ability enhancement courses are offered during the first and third semesters. Each semester offers three courses in an optional format, allowing students to select one course from the three available options.

Semester-I

AEC 101	English Language and Communication skills
AEC 102	Basic Course Hindi-
AEC 103	Basic Course- Sanskrit

Semester-III

AEC 301	English Language & Professional Communication
AEC 302	Advance course- Hindi
AEC 303	Advance course Sanskrit-II

Note: Students can choose from AEC 101, AEC 102, or AEC 103 in the first semester, and AEC 301, AEC 302, or AEC 303 in the third semester.

b. Value added Courses:

Value-added courses are available in the first and second semesters. In the first semester, students can select from the following two courses in an optional format: -

-VAC 101: Environmental Studies ; VAC 102: Health and Wellness

-In the second semester VAC 201: Understanding Bharat is offered as a compulsory course for all students.

3. Schedule & Mode of classes:

Semester I:

AEC 101 – Monday to Thursday 5-6 PM (Online through GOOGLE MEET)

- The course will be conducted online. The Heads of Departments will receive a Google Meet link to facilitate broadcasting the class in the smart classroom of the concerned department.
- Each department will appoint a coordinator for this course to ensure smooth class operations and maintain student attendance.

AEC 102/ AEC 103- Monday to Thursday 5-6PM (Offline)

- Classes will be held in person in the classrooms of the respective departments, the Department of Hindi and the Department of Sanskrit.

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VAC101/ VAC 102- Friday 9-11am (Online)

- Similar to AEC 101, this course will also be conducted online with a Google Meet link provided to the Heads of Departments to ensure smooth broadcasting.

Semester II:

VAC 201 - Monday to Thursday 5-6PM (Online)

- The course will be conducted online. The Heads of Departments will receive a Google Meet link to facilitate broadcasting the class in the smart classroom of the concerned department.
- Each department will appoint a coordinator for this course to ensure smooth class operations and maintain student attendance.

Semester III:

AEC 301 – Monday to Thursday 9-10AM (Online through GOOGLE MEET)

- The course will be conducted online. The Heads of Departments will receive a Google Meet link to facilitate broadcasting the class in the smart classroom of the concerned department.
- Each department will appoint a coordinator for this course to ensure smooth class operations and maintain student attendance.

AEC 302/ AEC 303- Monday to Thursday 9-10AM (Offline)

- Classes will take place in the associated departments, with a focus on offline learning i.e Department of Hindi & Department of Sanskrit.

4. Evaluation and Feedback Mechanisms:

- Evaluation for each course shall be conducted in two phases- Midterm & Endterm.

  Midterm Evaluation: Midterm exam shall be of 30marks. The mode of the examination shall be an online quiz that serves as a constructive assessment tool, allowing students to gauge their understanding of the material in a supportive environment.
- The end-of-term evaluation will be for 70marks comprising of multiple-choice questions (MCQs) administered online via Google Forms, providing an efficient and accessible means of assessment.

- A passing score of 40% is required, encouraging students to remain focused and proactive in their studies.
- To enrich the learning experience further, a discussion forum or live interaction session will be held monthly, providing an invaluable opportunity for students to ask questions and clarify their queries.
- Additionally, at least one seminar, lecture, or workshop will be organised on topics related to the courses. These events are designed to enhance students' knowledge and provide practical insights from experts, thereby contributing to their overall academic growth and curiosity.

5. Important Instructions:

- Class schedules are organized based on credit load.
- Dedicated course coordinators are responsible for coordinating lectures and ensuring efficient delivery.
- The Heads of the Departments shall ensure the conduct of classes and the attendance requirements of the students of their respective departments.
- Students are required to register for these courses every semester through their SAMARTH login. This process not only streamlines registration but also helps in tracking their learning journey..

(Prof. U. V. Kiran)
Co-Coordinator

(Prof. Naveen K. Arora)
Coordinator