

MLIS-103 Knowledge Organisation (Classification)

Maximum Marks: 100

Maximum Allotted Hours: 100 (Classroom Teaching: 68 + Assignment: 19 + Seminar: 3)

Each Unit Allotted Hours: 20 (Classroom Teaching: 13 + Assignment: 4 + Seminar: 3)

Unit-1

- History of Classification
- Classification: Concept, Need, Purpose, Function
- Knowledge Classification Vs Library Classification

Unit-2

- General Theories of Knowledge Classification and its Canons
- Categories of Library Classification:
Fundamental Categories: PMEST
Rounds and Levels: General Overview

Unit-3

- Principles of Helpful Sequence
- Principles of Facet Sequence
- Common Isolates-Definition, Types, Functions, Purpose
- Postulation Approaches and their Usefulness in Classification

Unit-4

- Phase Relations: Concept, Definition, Type and Usefulness
- Notations: Concept, Definition, Type, Features, Functions
- Different Devices:
Alphabetical
Chronological
Geographical
Superimposition
Subject

Unit-5

- Structure and Feature of Classification schemes:
Colon Classification
Universal Decimal Classification
Dewey Decimal Classification
- Recent Development in Library Classification
- Design Methodology of a Scheme of Classification

Recommended Books:

1. DEWEY (Melvil). Dewey Decimal Classification. (DDC 21).1996.Forest Press, New York
2. KRISHAN KUMAR. Theory of Classification.1993.Vikas Publications, New Delhi.
3. MANN (Margaret). Introduction to Cataloguing and the Classification of Books. Ed 2. 1943.ALA, Chicago.
4. RANGANATHAN (S R). Prolegomena to Library Classification. Ed 3. 1989. Sarada Ranganathan Endowment for Library Science, Bangalore.\
5. RANGANTHAN (S R). Colon Classification. (6th Ed).1960. Sarada Ranganathan Endowment for Library Science, Bangalore.
6. RANGANTHAN (S R). Descriptive Account of the Colon Classification. 1990. Sarada Ranganathan Endowment for Library Science, Banglore.
7. SAYERS (W C B). Introduction to Library Classification. Rev by Arthur Maltby. Ed 9. 1958.Grafton, London.
8. SAYERS (W C B). Manual of Classification for Librarians. Rev by Arthur Maltby. Ed 5. 1975.Andre Deutsch, London.
9. WYNAR (Bohdan S). Introduction to cataloguing and classification. Ed 7. 1985. New York
11. UNIVERSAL DECIMAL CLASSIFICATION (3RD Ed.). F.I.D.1961. British Standard Institution.London.