



बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)

विद्या विहार, रायबरेली रोड, लखनऊ-226025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

Vidya Vihar, Rae Bareli Road, Lucknow-226025

Ph.: 0522-2440822 Fax: 2441888 E-mail: registrar@bbau.ac.in

Letter No.....1452/Estt./BBAU/18

Date :.....11/10/18.....

OFFICE ORDER

In pursuance to Department of Expenditure, Ministry of Finance, Govt. of India OM No. 25(12)/E.Coord-2018 dated 03.04.2018 as circulated by the University Grants Commission vide letter No. 25-4/2007(CU) dated 24.09.2018, the Hon'ble Vice-Chancellor has been pleased to approve the monthly reimbursement of newspaper purchased/supplied to the officers of the BBAU at their residence on production of newspaper bills. Reimbursement for newspaper will be made at the rates mentioned below based on the certification given by the entitled officers:-

Sl. No.	Level of Officers	Reimbursement to be made as per month (In Rs.)
1.	Vice-Chancellor	As per actual
2.	Officers/Teachers drawing pay in the Pay Level / Academic Pay Level – 14	Rs. 850/-
3.	Academic staff drawing pay in the Academic Pay Level – 10 to 13A	Rs. 500/-
4.	Non-Teaching staff drawing pay in the Pay Level – 7 to 13	Rs. 500/-

A Certificate as per the Annexure to the effect that expenditure has been incurred on newspaper shall be provided by the officers on half yearly basis to the Finance Office for reimbursement.

The orders will be effective with immediate effect.

Registrar

Encl: Annexure - A

Copy to: -

1. All Deans / Heads / Coordinators / In-charges / Sectional Head of various Schools / Departments / Centres / Sections, BBAU, Lucknow.
2. Finance Officer, BBAU, Lucknow
3. Controller of Examination, BBAU, Lucknow
4. Librarian, Gautam Buddha Library, BBAU, Lucknow
5. All the Regular Teaching & Non-Teaching Staff of the BBAU.
6. I/c University Website.
7. Guard File.

Registrar



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Annexure – A

[Statement to be furnished on half-yearly basis by the Government Officers to Administration]

Name of the Applicant: _____

Designation: _____

Department/Section: _____

Pay Level & Basic Pay (Rs.): _____

I certify that I have spent Rs. _____ towards purchased of Newspaper(s)

i) January – June, 20____

OR

ii) July – December, 20____

[only one option is to be ticked]

I further declare that : i) The Newspaper (s) in respect of which reimbursement is claimed, is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date: _____

Signature :

Name:

Designation:

Department/Section: