

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)

विद्या विहार, रायबरेली रोड, लखनऊ-226 025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

Vidya Vihar, Raebareli Road, Lucknow-226 025

Letter No.-...820.../COE/BBAU/2019

Dated: 8/03/2019.....

Circular

In continuation of this office circular No.-335/COE/BBAU/2015 dated 29.10.2015 and based on recommendations dated 09.10.2018 of the committee, duly approved by the competent authority, it is for information of all Heads/Coordinators of the departments/courses that Question Paper setting as well as Evaluation of Answerbooks of the End Semester Examinations for Post Graduate programmes as well as Under Graduate Programmes (except programmes/courses running in UIET) will be done by external examiner(s). The details of End Semester Examinations scheduled to be held during May, 2019 is as under.

- (1) Question Paper setting as well as Evaluation of answer books of 50% of core courses of the End Semester Examinations for Post Graduate programmes as well as Under Graduate programmes (except programmes/courses running in UIET) may be done by External examiner(s).
- (2) Question Paper setting as well as Evaluation of answer books, other than courses above including Improvement/Repeat course of core courses, of the End Semester Examinations will be done by Internal examiner(s), as per practice followed by the University.
- (3) No Moderation of Question Papers will be done.
- (4) The End Semester Examinations will be conducted under the overall guidance/direction of the Dean of the Schools as per previous practice. However, the Answer books in respect of Core courses, for which question paper setting will be done externally, are to be handed over by the Dean of concerned School to the Controller of Examinations after the examination for the needful.

In view of the above, Heads/Coordinators of all Departments/Courses are requested to submit the Panel of Examiners for 50% of Core courses of End Semester Examinations for Post Graduate programmes as well as Under Graduate programmes (except programmes/courses running in UIET) scheduled to be held in the May, 2019 in a sealed cover alongwith a copy of Syllabus and last year/model Question paper to the Controller of Examinations of the University latest by 15.03.2019. The following norms may be followed for preparing the Panel of Question Paper setters:-

- (i) Panel of Question Paper setter should consist of four experts.
- (ii) The Question Paper setters should be of the rank of Professor/Associate Professor, but not more than two should be rank of Associate Professor.
- (iii) At least two question paper setters in the panel should be from outside Uttar Pradesh.
- (iv) Complete postal address. Phone/mobile number(s) and e-mail ID of the Question Paper setter should be given.

This issues with the approval of Competent Authority and may be adhered strictly.

Controller of Examinations

Copy to:

1. All Heads/Coordinators of Departments/Courses, BBA University, Lucknow.
2. SO, VC Secretariat, BBAU, Lucknow; for information of Hon'ble VC.
3. Website Incharge, BBAU, Lucknow; for its uploading on University website.
4. Hindi Officer for issuing Hindi translation of above circular.