

Letter No. 1877/BBAU/18

Date 03/12/18

CIRCULAR

In view of the increasing electricity bill and rise in demand of power, it has been directed by the competent authority of the University to put into practice the followings measures regarding energy conservation within the campus by the staff and other beneficiaries of the University to bring down the electricity bill of the University.

1. To use of natural light, whenever possible.
2. To ensure that all electrical appliances lights, fans, coolers, air-conditioners, kettles, water pumps, lab equipments etc. are put off when not in use or when the rooms are not occupied.
3. It further needs to be ensured that person leaving room for temporary basis for shorter duration must also switch off all the gadgets.
4. Special attention needs to be focused on energy consumption of air conditioners / heating systems since 60 % to 70 % of energy is consumed by air conditioners / heating systems in office / buildings.
5. To open windows in the mornings for natural ventilation and to open the air conditioners after about one hour period.
6. To maintain the temperature of air conditioned rooms at 26 degree Celsius or more.
7. To switch off the air conditioners ½ an hour before the office is closed for the day.
8. To switch off equipments such as computers, printers and photo copying machines, rather than leave in the sleep mode when they are not being used.
9. To boil only the amount of water required, whenever power / energy is used to boil water for preparing tea etc.
10. To ensure that water is not left flowing from taps once they have been used.

Kindly co-operate with the staff on duty in the discharge of these instructions. This issues w.e.f. today.

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Registrar

Copy forwarded to the following for information and necessary action (*Internal circular through Email only*).

1. Section Officer, Vice-Chancellor Secretariat, BBAU, Lucknow
2. Registrar, Babasaheb Bhimrao Ambedkar University, Lucknow
3. Finance Office, Babasaheb Bhimrao Ambedkar University, Lucknow
4. All Dean / Heads / Co-ordinator / Proctor / Librarian, BBAU, Lucknow
5. DSW (Men / Women) / Wardens of all concerned hostels, BBAU, Lucknow
6. Deputy Registrars / Assistant Registrars / Section Officers, BBAU, Lucknow
7. Executive Engineer, Babasaheb Bhimrao Ambedkar University, Lucknow
8. Assistant Engineers (Civil) / Assistant Engineers (Electrical) BBAU, Lucknow
9. In-charge website for uploading

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Registrar