

Date: 14/01/2013

Letter No. 2549/BBAU/13

Circular

It is informed to all school/Departments/Sections etc. that various HR data software www.bbauhr.in is successfully implemented by Finance Wing which shows Pay and Income-Tax details of individuals by using staff No. of employees for user ID & password. The Finance Wing can be changed by the user concerned.

The details which can be viewed by employees are as follows:

1. Employee Pay Slips
2. GPF Slips
3. Tax Computations
4. Payroll
5. Quarterly e-TDS
6. News, Notice Board
7. Circulars, Performa's etc.

For spreading awareness Finance Officials shall visit school/department/section for demonstration of, how to use the portal on 15 jan'2013. May pl. cooperate.

[Signature]
Finance Officer

Copy forwarded for information to:

7. AR to VC
8. PS to Registrar.
9. PS to Finance Officer
10. All Deans/Heads/Sectional Heads, BBAU, Lucknow
11. Website incharge with a request to please put this on website.
12. Guard File.

[Signature]
Deputy Registrar (Finance)