

Date: ...2178/BBAU/12
Letter No. ...03/12/12
IMPORTANT

Budget Circular

The revised Budget Estimate for the year 2012-2013 and Budget Estimate 2013-2014 have been duly approved by the Competent Authority, has been enclosed herewith for information and needful action. (Copy of the same is already uploaded on the University's website. Path is <http://www.bbau.ac.in/Adminitration/Circulars.aspx>)

Further, Deans/Heads/Coordinators/Section Incharge are requested to invariably mention the budget position i.e., budget allotment, fund Utilized, fund balance etc., while processing any proposal, under Non-Plan as well as Plan head. Needless to mention that a Budget Control Register for the above purpose is to be maintained by you for proper fund availability and utilization.

The expenditure should be restricted to 50% of allocations under each head of Non-Plan at this stage, since the revised budget sanction for the year 2012-2013 is still awaited from the U.G.C. & till today the funds are not available beyond 50% of reallocation.

It is to request that above be scrupulously complied.
This issues with the approval of the C.A.

To All the Concerned

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Finance Officer

Copy forwarded for information and necessary action:-

4. A.R. to V.C. for kind information to Hon'ble V.C.
5. All the Deans/Heads/Coordinator of Schools/Departments/Centres
6. PS to Registrar/Librarian/COE
7. PS to Finance Officer
8. Executive Engineer
9. Dr (Academic)/Dr (SC/ST Cell)/DR (Store)/AR (E)/AR(F)/I/c Guest House/Warden (Boys/Girls Hostel)
10. Dean Student Welfare
11. Section Officer
12. Nodal Officer /Website.


Assistant Registrar (Finance)