



बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय

विद्या विहार, रायबरेली रोड, लखनऊ 226 025

BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

(A Central University)

Vidya Vihar, Raebareli Road, Lucknow—226025

Date:.....30/11/12

Letter No. 2165/BBAU/12

Urgent/important

Income Tax Circular

It is hereby requested to the all officials/employees of the university to furnish details of their Salary & perquisites, Amount of University Contribution of NPS(if any), Honorarium/ Remuneration(if received from other Institution/Department), Tuition Fees, HRA, Housing Loan and Savings (with proof) etc for the financial year 2012-13.

In case of non furnishing of the above details the concerned person is fully responsible and the Income Tax, calculation would be computed on the basis of data available with the finance section. The Income Tax dues would be recovered from the monthly salary in conformity of the income tax act, 1961 along with its latest amendments.

SD -
Finance Officer

Copy forwarded for information and necessary action to:

1. AR to VC
2. PS to Registrar.
3. PS to Finance Officer.
4. Deans/Heads/Sectional Heads, Heads of Schools/Depts./Sections, BBAU, Lucknow for information with a request to inform faculty/ non faculty members working in the department.
5. Assistant Registrar's
6. Section Officer(Finance)
7. SA (Finance)
8. Website incharge with a request to please put this on website.
9. Guard File.

Deputy Registrar (Finance)