



BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY
(A Central University)
Vidya Vihar, Rae Bareli Road, Lucknow-226025

No.

Dated: 02/11/10

Circular regarding delegation of financial powers

As per notification issued vide letter no.241/BBAU/04 dated 28.05.2004 the following financial powers have been delegated to various authorities of the university for miscellaneous expenditures/office contingencies: -

Name of the Authority	Extent of Delegation
1. Vice Chancellor	Full powers
2. Registrar/Finance Officer	Rs.10000/-
3. Dean/Head/Librarian	Rs. 5000/-
4. Coordinators of Academic Deptts. Dy. Registrar/Dy. Finance Officer/ Executive Engineer	Rs. 2000/-

In regard to above, it is now decided by the Competent Authority that:

- The files after the expenditure approval of imprests advance/temporary advance money by the concerned authorities to the extent indicated as above, be sent directly to the finance branch for its adjustment/payment.
- The approving authority shall be responsible for incurring expenditure *strictly* as per the provisions of the GFR 2005 and as per the availability of the funds.

This issues with the approval of the competent authority.

Finance Officer
email – fo@bbauindia.org

Copy forwarded for information and necessary action to :-

1. P.S. to Hon'ble V.C. for kind info. to Hon'ble V.C.
2. All the Deans of Schools/DSW
3. Registrar/Librarian/COE
4. All Heads/Coordinators of the Deptts.
5. Executive Engineer/DR(Academic)/DR (SC/ST) Cell/DR (Store)
6. I/c Guest House/I/c Hostel (Boys/Girls)/SAs/Accountants
7. Head, DCS with a request to upload the same on the website pl.

(Sanjeev Kumar Singh)
Finance Officer