

Date: 21-02-2011

Letter No.

IMPORTANT

Budget Circular

The revised Budget Estimate for the year 2010-2011 and Budget Estimate 2011-2012 have been duly approved by the Competent Authority, the same is been enclosed herewith for information and needful action. (Copy of the same is already uploaded on the University's website. Path is <http://www.bbauindia.org/finance/circulars.htm>)

Further, Deans/Heads/Coordinators/Section Incharges are requested to invariably mention the budget position i.e., budget allotment, fund Utilization, fund balance etc., while processing any proposal, under Non-Plan as well as Plan head. Needless to mention that there is a Budget Control Register for the above purpose is maintained by you for proper fund availability and utilization.

The expenditure should be restricted to 33% of allocations under each head at this stage, since the revised budget sanction for the year 2011-2012 is still awaited from the U.G.C. & till today the funds are not available beyond 33% of RE allocation.

It is to requested that above be scrupulously complied.

This issued with the approval of the C.A.

Finance Officer

Copy forwarded for information and necessary action:-

1. P.S. to V.C. for kind information to Hon'ble V.C.
2. All the Deans/Heads/Coordinator of Schools/Departments/Centers
3. Registrar/Librarian/Finance Officer
4. Executive Engineer
5. Dr (Academic)/Dr (SC/ST Cell)/DR (Store)/AR (E)/AR(F)/I/c Guest House/Warden (Boys/Girls Hostel)
6. Dean Student Welfare
7. Senior Assistants/Accountants

Assistant Registrar (Finance)